

# Lawrence County Public Library

## 2021 Kentucky Annual Report of Public Libraries

### General Information (A1 - A16)

A1	County	Lawrence
A2	Estimated Population	15,317
A3	Library Name	Lawrence County Public Library
Street Address		
A4	Street Address	102 West Main St.
A5	City	Louisa
A6	Zip Code	41230
Mailing Address		
A8	Mailing Address	102 West Main St.
A9	City	Louisa
A10	Zip Code	41230
A12	Phone	(606) 638-4497

### Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

#### Local Government Revenue

B1	Library Tax	\$1,070,119
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$1,070,119

#### State Government Revenue

B4	State Aid Grant	\$0
B5	Construction Debt-Assistance Grant	\$150,000
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B4 through B6)	\$150,000

#### Federal Government Revenue

B11	LSTA CARES Act Grant	\$1,750
B12	Other Federal Government Revenue	\$0
B13	Federal Government Revenue Total (B11 + B12)	\$1,750

#### Other Operating Income

B14	Other Operating Revenue	\$28,680
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$1,250,549

### Operating Expenditures (C1 - C42)

**DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.**

#### Collection Expenditures

C1	Print Materials	\$27,929
C2	Electronic Materials Expenditures	\$3,000
C3	Audiovisual Materials	\$2,977
C4	Electronic Collections	\$5,199

C5	[databases] Other Library Materials	\$1,025
C6	Collection Expenditures Total (C1 through C5)	\$40,130
Salary Expenditures		
C7	Library Director	\$68,000
C8	Other Library Personnel	\$167,213
C10	Salary Expenditures Total (C7 + C8)	\$235,213
Fringe Benefits		
C11	Required Fringe Benefits	\$20,957
C12	Retirement (Employer's Share)	\$11,368
C13	Medical Insurance (Employer's Share)	\$39,329
C14	Other	\$2,194
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$73,848
C16	Total Staff Expenditures (C10 + C15)	\$309,061
Other Operations		
C17	Building Repair and Maintenance	\$42,305
C20	Office Supplies, Program Supplies, Postage	\$22,222
C21	Insurance	\$25,435
C22	Public Relations	\$2,233
C23	Utilities	\$47,610
C24	Professional Fees (include professional membership fees)	\$35,739
C25	Audit Fee	\$5,500
C26	Fiscal Year that Audit	FY 2019-2020

C27	Covers What year was the library's last long range plan adopted?	2015
C28	Repair and Replacement of Furnishings	\$1,434
C29	Other	\$7,629
C30	Specify	Service and maintenance contracts.
C33	Total Other Operating Expenditures (C17 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29)	\$190,107
C34	Bookmobile/Extended Services	\$1,676
C35	Continuing Education	\$5,232
C36	Operating Expenditures for Electronic Access	\$56,855
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$603,061

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

C38	Capital Outlay Expenditures	\$1,353,405
C39	Debt Service	\$208,511

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

C40a Local - Capital Revenue \$0

C40b State - Capital Revenue \$0

C40c Federal - Capital Revenue \$0

C40d Other - Capital Revenue \$0

C40 **Total Capital Revenue (C40a through C40d)** \$0

C41 Income from loans, bond issues, or other income not reported elsewhere \$1,505,179

C42 - Did you spend state aid funds on any of the following? (check all that apply)

Collection Expenditures No

Bookmobile/Extended Services No

Continuing Education No

None of the Above Yes

## COVID Related Information (D1 - D16)

D1 Were any of the library's outlets physically closed to

	the public for any period of time due to the Coronavirus (COVID-19) pandemic?	Yes
D2	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	Yes
D5	Did the library allow users to complete registration for library cards online without having to come to the library <u>during</u> the Coronavirus (COVID-19) pandemic?	Yes
D6	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic?	Yes
D7	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes
D11	Did the library intentionally provide Wi-Fi Internet access to users outside the	

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|-----|--|----|
|     | building at one or more outlets during the Coronavirus (COVID-19) pandemic?  | No |
| D12 | Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?                      | No |
| D13 | Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? | No |

Recorded programs are distinct and should not be reported in program totals (Section O)

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|-----|--|--|
| D16 | Describe the Library's Response to the COVID-19 Pandemic | Initially the library announced cleaning procedures when the pandemic first began. Then announced changes in hours and services. Eventually, while following state and federal guidelines and recommendations, the library closed and staff were permitted to work from home. We provided electronic services during the time the building was closed, including online and social media program, resources, etc. We re-opened to the public in October 2020, then closed again in November with curbside only until January 2021. We have been open to the public in 2021. We are currently open at regular operating hours with no restrictions. |
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## Outreach Vehicles (F1 - F3)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	Vehicle Year, Make, and Model	2018 Ford Edge
F2	Owner of Vehicle	locally
F3	Number of Stops in an Average Week	30
F1	Vehicle Year, Make, and Model	2017 Ford Transit
F2	Owner of Vehicle	locally
F3	Number of Stops in an Average Week	20

## **Bookmobiles (G1 - G11)**

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

### **INFORMATION FOR EACH BOOKMOBILE:**

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	11KP8981
G3	Vehicle Year, Make, and Model	2013 Ford F450
G4	Owner of Vehicle	locally
G5	Bookmobile Visits (number of persons entering the bookmobile)	0
G6	Number of Registered Users	



G7	Number of Uses [Sessions] of Public Internet Computers Per Year	0
G8	Reference Transactions	0
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.1	Number of Weeks Bookmobile was Closed Due to COVID-19	0
G9.2	Number of Weeks Bookmobile Had Limited Occupancy Due to COVID-19	52
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an	

	Average Week (G9a + 0.00 G9b + G9c + G9d + G9e + G9f + G9g)	
G11	Number of Bookmobiles	1

## Main Library (H1 - H19)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Lawrence County Public Library
H2	Street Address	102 West Main & Jefferson
H3	City	Louisa
H4	Zip Code	41230
H6	Phone	(606) 638-4497
H8	Square Footage	16,794
H11	Number of Meetings Held	20
H12	Library Visits	66,560
H12a	Library Visits Reporting Method	CT - Annual Count
H13	Number of Registered Users	12,334
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	1,011
H14a	Reporting Method for Number of Uses of Public Internet Computers Per Year	ES - Annual Estimate Based on Typical Week(s)
H15	Reference Transactions	26,420
H15a	Reference Transactions Reporting Method	ES - Annual Estimate Based on Typical Week(s)
Hours Open to the Public		
H16a	Sunday Opening Time	0
H16b	Sunday Closing Time	0
H16c	Hours	0.00
H16d	Monday Opening	

	Time	9:00 a.m.
H16e	Monday Closing Time	5:00 p.m.
H16f	Hours	8.00
H16g	Tuesday Opening Time	9:0 a.m.
H16h	Tuesday Closing Time	5:00 p.m.
H16i	Hours	8.00
H16j	Wednesday Opening Time	9:00a.m.
H16k	Wednesday Closing Time	5:00 p.m.
H16l	Hours	8.00
H16m	Thursday Opening Time	9:00 a.m.
H16n	Thursday Closing Time	5:00 p.m.
H16o	Hours	8.00
H16p	Friday Opening Time	9:00 a.m.
H16q	Friday Closing Time	5:00 p.m.
H16r	Hours	8.00
H16s	Saturday Opening Time	0
H16t	Saturday Closing Time	0
H16u	Hours	0.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	40.00
H17.2	Number of Weeks Main Library was Closed Due to COVID-19	36
H17.3	Number of Weeks Main Library Had Limited Occupancy Due to COVID-19	0
H18	Number of Weeks Main Library is Open	16
H19	Does your library have a Friends group?	

Yes	No
No	Yes

## Facility Info (I1 - I32)

### Square Footage

I1	Main Library (from H8)	16,794
I2	Branch Libraries (sum of E8 branch data)	0
I3	Total (I1 + I2)	16,794

### Number of Meetings Held

I10	Main Library (from H11)	20
I11	Branch Libraries (sum of E11 branch data)	0
I12	Total (I10 + I11)	20

### Library Visits

I13	Main Library (from H12)	66,560
I14	Branch Libraries (sum of E12 branch data)	0
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	66,560

### Number of Registered Users

I17	Main Library (from H13)	12,334
I18	Branch Libraries (sum of E13 branch data)	0
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	12,334

### Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	1,011
I22	Branch Libraries (sum of E14 branch data)	0
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	1,011

## Reference Transactions

I25	Main Library (from H15)	26,420
I26	Branch Libraries (sum of E15 branch data)	0
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	26,420

## Public Service Hours per Year

I29	Main Library (H17 * H18)	640.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	0.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total ( I29 + I30 + I31)	2,080.00

## Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those positions are filled or not.** To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

**To calculate FTEs for seasonal workers, I would use the following example:**

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$  hrs/wk
- $30/40 = .75$  FTEs
- $.75 * .25 = .1875$  FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	1.00
J2	Number of Librarians	

	with Non ALA Accredited Master's Degree in Library Science	.0
J3	Number of Librarians with a Master's Degree NOT in Library Science	1.00
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	.0
J6	Number of Librarians with Less Than a Bachelor's Degree	3.00
J7	<b>Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):</b>	5.00
J8	All Other Paid Staff	3.00
J9	<b>Total Paid Employees (J7 + J8):</b>	8.00

## **Library Collection (K1 -K17)**

### Book Collection

K1	Adult Books (over age 18)	14,636
K2	Young Adult Books (ages 12 to 18)	1,945
K3	Children's Books (under age 12)	5,025
K4	<b>Total (K1 + K2 + K3)</b>	21,606

### Digital or Audiovisual Materials

K6	Electronic Books (E- Books)	171,877
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Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7b (State government or state library)

Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	5
K7b	State (State Government or State Library) ** Include <b>KYVL databases</b> **	66
K7	Total Electronic Collections [databases] (K7a+K7b)	71
K9	Audio - Physical Units	488
K10	Audio - Downloadable	

	Units	48,645
K13	Video - Physical Units	1,696
K14	Video - Downloadable Units	1,990
K15	Other Material in Collection	117
K16	Current Print Serial Subscriptions	19
K17	<b>Book/Serial Volumes (K4 + K16)</b>	21,625

### **Circulation (L1 - L54)**

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

#### **Book Circulation, Adult (over age 18)**

L1	Main Library	5,821
L2	All Branches	0
L3	Bookmobile/Outreach	2,988
L4	<b>Total (L1 + L2 + L3)</b>	8,809

#### **Book Circulation, Young Adult (ages 12 to 18)**

L5	Main Library	718
L6	All Branches	0
L7	Bookmobile/Outreach	47
L8	<b>Total (L5 + L6+ L7)</b>	765

#### **Book Circulation, Children's (under age 12)**

L9	Main Library	3,021
L10	All Branches	0
L11	Bookmobile/Outreach	540
L12	<b>Total (L9 + L10+ L11)</b>	3,561

#### **Book Circulation Total**

L13	<b>Main Library (L1 + L5 + L9)</b>	9,560
L14	<b>All Branches (L2 + L6 + L10)</b>	0



L15     Bookmobile/Outreach     3,575  
          (L3 + L7 + L11)

L16     Total (L4 + L8 + L12)     13,135

Count as circulation material that is charged out for use outside the library.  
Include renewals and interlibrary loan transactions that are borrowed for  
users.

Computer use is not circulation. Neither is in-house use or items checked  
out to another library.

#### Audiovisual Circulation Audio Books

L21     Main Library                108

L22     All Branches                  0

L23     Bookmobile/Outreach     4

L24     Total (L21 + L22 +  
          L23)                        112

#### Audiovisual Circulation Other Audio

L25     Main Library                0

L26     All Branches                  0

L27     Bookmobile/Outreach     0

L28     Total (L25 + L26 +  
          L27)                        0

#### Audiovisual Circulation Videos

L29     Main Library                1,741

L30     All Branches                  0

L31     Bookmobile/Outreach     198

L32     Total (L29 + L30 +  
          L31)                        1,939

#### Audiovisual Circulation Other

L33     Main Library                19

L34     All Branches                  0

L35     Bookmobile/Outreach     0

L36     Total (L33 + L34 +  
          L35)                        19

#### Audiovisual Circulation Total

L37     Main Library (L21 +  
          L25 + L29 + L33)     1,868

L38     All Branches (L22 +  
          L26 + L30 + L34)     0

L39     Bookmobile/Outreach

	(L23 + L27 + L31 + L35)	202
L40	Total (L24 + L28 + L32 + L36)	2,070

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

#### Other Materials

L41	Main Library	585
L42	All Branches	0
L43	Bookmobile/Outreach	254
L44	Total (L41 + L42 + L43)	839

#### Total Circulation

L45	Main Library (L13 + L37 + L41)	12,013
L46	All Branches (L14 + L38 + L42)	0
L47	Bookmobile/Outreach (L15 + L39 + L43)	4,031

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	7,521
L49	Total Circulation (L16 + L40 + L44 + L48)	23,565
L50	Successful Retrieval of Electronic Information	121

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	4,065
L52	All Branches	0
L53	Bookmobile/Outreach	543
L54	<b>Total (L51 + L52 + L53)</b>	4,608

### Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	Quiet Study Rooms Usage
M2	Use Statistics	124 Meetings/Uses
M1	Other Measures of Library Use	Facebook Contests
M2	Use Statistics	19 Contests
M1	Other Measures of Library Use	Facebook Contests Reach
M2	Use Statistics	90333

### Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	30
N2	Nonprint	0
N3	<b>Total (N1 + N2):</b>	30

Borrowed From

N4	Print	79
N5	Nonprint	0
N6	<b>Total (N4 + N5):</b>	79

### Programs (O1 - O66)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need.

Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Infant/Toddler/Preschool - *number of programs*

O1	Main Library	124
O2	All Branches	0
O3	Bookmobile/Outreach	0
O4	<b>Total (O1 + O2 + O3)</b>	124

Infant/Toddler/Preschool - *number of attendees*

O5	Main Library	3,110
O6	All Branches	0
O7	Bookmobile/Outreach	0
O8	<b>Total (O5 + O6 + O7)</b>	3,110

Elementary School - *number of programs*

O17	Main Library	74
O18	All Branches	0
O19	Bookmobile/Outreach	71
O20	<b>Total (O17 + O18 + O19)</b>	145

Elementary School - *number of attendees*

O21	Main Library	3,924
O22	All Branches	0
O23	Bookmobile/Outreach	1,640
O24	<b>Total (O21 + O22 + O23)</b>	5,564

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	10
O26	All Branches	0
O27	Bookmobile/Outreach	4
O28	<b>Total (O25 + O26 + O27)</b>	14

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	210
O30	All Branches	0
O31	Bookmobile/Outreach	925

O32    **Total (O29 + O30 + O31)**    1,135

Adult Programs - *number of programs*

O33    Main Library    24

O34    All Branches    0

O35    Bookmobile/Outreach    111

O36    **Total (O33 + O34 + O35)**    135

Adult Programs - *number of attendees*

O37    Main Library    1,486

O38    All Branches    0

O39    Bookmobile/Outreach    1,261

O40    **Total (O37 + O38 + O39)**    2,747

Programs Directed at Multiple Age Levels - *number of programs*

O41    Main Library    252

O42    All Branches    0

O43    Bookmobile/Outreach    9

O44    **Total (O41 + O42 + O43)**    261

Programs Directed at Multiple Age Levels - *number of attendees*

O45    Main Library    18,661

O46    All Branches    0

O47    Bookmobile/Outreach    118

O48    **Total (O45 + O46 + O47)**    18,779

Total Number Of Programs:

O49    **Main Library (O1 + O17 + O25 + O33 + O41)**    484

O50    **All Branches (O2 + O18 + O26 + O34 + O42)**    0

O51    **Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43)**    195

O52    **Total (O4 + O20 + O28 + O36 + O44)**    679

Number of Live In–Person Program Sessions (Onsite and Offsite)

The number of live in-person program sessions (#O55) must be equal to the Total Number of Programs that was calculated above, in item #O52

O53 Number of Live In-Person Onsite Program Sessions 679

O54 Number of Live In-Person Offsite Program Sessions 0

O55 **Total Live In-Person Program Sessions** (O53 + O54) 679

Total Program Attendance:

O56 **Main Library (O5 + O21 + O29 + O37 + O45)** 27,391

O57 **All Branches (O6 + O22 + O30 + O38 + O46)** 0

O58 **Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47)** 3,944

O59 **Total (O8 + O24 + O32 + O40 + O48)** 31,335

Live Program Attendance (Onsite and Offsite)

Live Program Attendance (O62) must be equal to the Total Program Attendance that was calculated above, in item #O59.

O60 Live In-Person Onsite Program Attendance 31,335

O61 Live In-Person Offsite Program Attendance 0

O62 **Total Live In-Person Program Attendance** (O60 + O61) 31,335

Virtual Programs

O63 Number of Live Virtual Program Sessions 14

O64 Virtual Program Attendance 2,943

O65 Total Views of

Recorded Program  
Presentations within 7 Days 19,622

O66 Total Number of  
Recorded Program Presentations 46

### **Self-Directed Activities (Passive Programs) (P1 - P8)**

A Self-directed Activity is a planned, independent activity available for a definite time period which introduces participating individuals to any of the broad range of library services or activities which directly provide information to participants. Activities differ from programs in that activities are unstructured and depend on the participation of the attendee to create the experience, rather than a structured presentation offered by librarian to a group at a set time.

Examples of these types of passive activities include DIY stations, craft/activity bags, make and take activity kits, and *Do Science at Home STEAM Kits*.

This does not include informal services such as homework help.

Count all activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities.

#### **Self-Directed Activities (Passive Programs), Children (under age 12)**

P1 Number of Programs 149  
P2 Number of Participants 5,717

#### **Self-Directed Activities (Passive Programs), Young Adult (ages 12 to 18)**

P3 Number of Programs 2  
P4 Number of Participants 25

#### **Self-Directed Activities (Passive Programs), Other (all ages)**

P5 Number of Programs 424  
P6 Number of Participants 306,022

P7 **Total Number of Self-Directed Activities (P1 + P3 + P5)** 575

P8	Total Participants in Self-Directed Activities (P2 + P4 + P6)	311,764
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### Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	12
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	8
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	4,745
Q4a	Reporting Method for Wireless Sessions	ES - Annual Estimate Based on Typical Week(s)
Q5	Website Visits	45,307

### Intellectual Freedom Challenges (R1)

R1	Number of Intellectual Freedom Challenges	0
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### Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et	Library completed a \$3/7 million renovation and addition in October 2020. Building was overhauled with new electrical, plumbing, HVAC, security, roof, shelving, furniture, etc.
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## Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	No
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	No
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	No

This Report Has Been Completed by: Carlie Pelfrey

Does your library collect a statistic that you think other Kentucky libraries should collect?

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.