

September 9, 2024

Regular Board Meeting

Date/Time: September 9, 2024 / 12:00 p.m.

Board of Trustees Present: Susie Chambers, Kimberly Burchett, Lennie Collins, Lynn Perry, Lindsay Smith

Others Present: Susan Salyer – Levisa Lazer, Jeff Gurnee - KDLA Regional Consultant, Jessica Menshouse, George Oberlick

AGENDA ITEMS	MINUTES
1. August 12 & 21, 2024 Minutes	Call to order: 12:03 p.m. Motion to approve – Lynn Perry Second – Susie Chambers All in favor.
2. July 2024 Financials	Motion to approve – Kimberly Burchett Second – Lennie Collins All in favor.
3. Trustee Officer Appointments • President • Vice-President	Motion to approve the following officers: • President – Lennie Collins Motion – Susie Chambers

• Treasurer • Secretary • Member	Second – Kimberly Burchett All in favor. • Vice-President – Lindsay Smith Motion – Susie Chambers Second – Lennie Collins All in favor. • Treasurer – Lynn Perry Motion – Lindsay Smith Second – Lennie Collins All in favor. • Secretary – Susie Chambers Motion – Kimberly Burchett Second – Lynn Perry All in favor. • Member – Kimberly Burchett Motion – Susie Chambers Second – Lynn Perry All in favor.
4. Board Update / SFSP 2024 Audit Update	<u>September 9, 2024 Board Update</u> • August 2024 Door Count: 8,787 • <u>August 2024 Summer Feeding:</u> In-House Hot Meals: 1,140 In-House Weekend Bags: 360 Outreach Hot Meals: 210 Outreach Weekend Bags: 192 <u>Total Hot Lunches: 1,350</u>

	<u>Total Snack Bags: 552</u> <u>August 2024 Programs</u> August 2024 In-House: 15 Programs Attendance: 1,558 August 2024 Outreach: 52 Programs Attendance 2,678 <u>August 2024 Total Programs: 67 Attendance: 4,236</u> Self Directed Activities: 4 Participants: 268 - August 2024 New Book Giveaways: 145 (Front Table only. Programming/Story Hour pauses during August.) - Weeded and/or Donated Books Given Away: 17 - Misc. Stats: - Passports Processed: 2 - Notaries: 39 - Podcast plays: 29 - Big Sandy News Digital Collection Views: 130 - Unique Users: 108 - SFSP (Summer Food Service Program) 2024 Audit Update Deanna Farris
5. Public Comment	No public comment.

12:35 p.m.
Motion to adjourn: Kimberly Burchett
Second: Lennie Collins
All in favor.

Notes:

- The next board meeting is scheduled for Monday, October 14, 2024 at 12:00 p.m.

President



Date

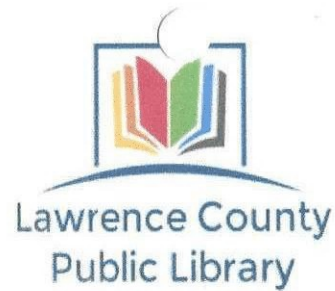
10/15/2024

Secretary



Date

10-15-24



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• Treasurer • Secretary • Member	Second – Kimberly Burchett All in favor. • Vice-President – Lindsay Smith Motion – Susie Chambers Second – Lennie Collins All in favor. • Treasurer – Lynn Perry Motion – Lindsay Smith Second – Lennie Collins All in favor. • Secretary – Susie Chambers Motion – Kimberly Burchett Second – Lynn Perry All in favor. • Member – Kimberly Burchett Motion – Susie Chambers Second – Lynn Perry All in favor.
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President



Date

10/15/2024

Secretary



Date

10-15-24

LCPL Special Called Meeting September 25, 2024
Prepared by Susie Chambers, Secretary

The Lawrence County Public Library trustees met on Wednesday, September 25, 2024 at 5pm at the library for a special called meeting. Trustees in attendance were Lenny Collins, Kim Burchett, Lindsay Smith and Susie Chambers. Lynn Perry was absent. Jeff Gurnee from KDLA attended as well.

The first item on our agenda was to name someone to pay bills until a new director is hired. We discussed having the CPA firm do this in the interim. We will contact Wells & Co. With a motion by Susie and a second by Lenny we voted to remove all past signatories on all library bank accounts and give Lynn Perry and Lenny Collins permission to be added as such. All in favor.

Next we had a motion by Kim with a second by Lindsay to designate Deanna Farris as the temporary administrator of the Nationwide account to take care of health insurance, retirement and 401K accounts for library employees. All in favor.

We did not make any decisions on posting the position for a new director. Jeff Gurnee from KDLA will send us some examples of job postings by the first of the week.

Our next meeting will be a special called meeting on Monday, September 30, 2024 at 5 pm at the library.

A motion was made by Kim with a second by Lenny to adjourn. All in favor.

Lindsay Smith 10/15/24
Susie Chambers 10-15-24

The Lawrence County Public Library trustees met on Monday, September 30, 2024 at 5pm for a special called meeting. Items on the agenda were interim director discussion and possible appointment and director vacancy and process for hiring a director.

Members in attendance were Lenny Collins, Kim Burchett, Lynn Perry, Lindsay Smith and Susie Chambers. Jeff Gurnee from KDLA was also present.

President Lenny Collins called the meeting to order. At 5:05 pm a motion was made by Lindsay with a second by Kim to go into closed session. All in favor. At 5:41 pm a motion was made by Susie with a second by Lenny to return to open session. All in favor.

Susie made a motion to hire Deanna Farris as interim library director, assuming all the director's duties to the best of her abilities, until the board hires a new director. She will be compensated at 50 percent more than her regular pay for these additional duties during this time period. Lenny seconded this motion. All in favor.

Kim made a motion to adjourn with a second by Lindsay. All in favor.

Susie Chambers, Secretary

Lindsay Smith 10/15/24
Susie Chambers 10-15-24